





# City of Loma Linda Official Report

Karen Gaio Hansberger, Mayor  
Floyd Petersen, Mayor pro tempore  
Robert Christman, Councilmember  
Stan Brauer, Councilmember  
Robert Ziprick, Councilmember

COUNCIL AGENDA: December 14, 2004  
TO: City Council  
VIA: Dennis R. Hallaway, City Manager   
FROM: T. Jarb Thaipejr, Public Works Director/City Engineer   
SUBJECT: Declare Certain Items Surplus and Authorize Disposal

## RECOMMENDATION

It is recommended that the City Council declare apparatus, radio equipment and miscellaneous items surplus and authorize appropriate disposal (see attached item list).

## BACKGROUND

The list of items includes a 1973 American LaFrance Pioneer, Engine 251R (Reserve), Motorola radios from the Public Safety Department that are no longer usable and office chairs from the Public Works Department that are worn and in extreme poor condition.

## ANALYSIS

None.

## ENVIRONMENTAL

None.

## FINANCIAL IMPACT

None.

Attachment: Proposed Surplus Lists

*I:\Public Works Admin\Staff Reports\Surplus Equipment - 12-14-04.doc*

Department of Public Safety  
Equipment to Surplus:

Motorola MX 350 HT  
Serial No.: unreadable  
City ID No.: 0414

Motorola MX 350 HT  
Serial No.: unreadable  
City ID No.: 0428

Motorola MX 350 HT  
Serial No.: unreadable  
City ID No.: 0430

Motorola MX 350 HT  
Serial No.: unreadable  
City ID No.: 0504

Motorola Syntor  
Serial No.: 43JHLE0222  
City ID No.: none

Motorola Syntor XX  
Serial No.: 483HJC0002  
City ID No.: 0408

Motorola Syntor XX  
Serial No.: 483HMW1134  
City ID No.: 0527

Motorola Syntor XX  
Serial No.: 483HNNW0490  
City ID No.: none

Motorola Syntor XX  
Serial No.: 483JHC0126  
City ID No.: none

Engine 251R (Reserve)  
American LaFrance Pioneer II, 1973  
VIN: P173564  
CA Lic. No.: 642807  
City ID No.: 0222  
Mileage: 53,002

## SURPLUS PROPERTY TRANSFER FORM

(This form must accompany the transfer of any surplus equipment.)

Request Date: 6/21/04	Locations:
	From: Public Works Conference Room
Transferring Dept:	To: <input checked="" type="checkbox"/> Warehouse Surplus
Transferring Division:	<input type="checkbox"/> Other, please specify _____

Item #	Asset Tag #	Serial #	Description
1	00766		Office Chairs
2	00540		Office Chairs
3	00551		Office Chairs
4	00602		Office Chairs
5	00617		Office Chairs
6	00603		Office Chairs
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			

Justification for Surplus: The Chairs are worn (Ripped Fabric) and have been replaced.

Authorized Signature of Releasing Dept. \_\_\_\_\_

Removal/Transfer Completed by \_\_\_\_\_ Date \_\_\_\_\_

Surplus Received by \_\_\_\_\_ Date \_\_\_\_\_

Fixed Asset System Updated by \_\_\_\_\_ Date \_\_\_\_\_

Distribution: Original - Finance; Copy - Transferring Department; Copy - Transfer to Department

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